

APPLICATION **INSTRUCTIONS** FOR SUMMER MISSIONARY SERVICE

Phone (423)365-9565 \* Web Page: www.cedine.org \* EMail: cedine@cedine.org \* Fax: (423) 365-6111

Please send all parts of the application to: Cedine Bible Camp Attention Camp Director 333 Cedine Camp Rd Spring City TN 37381

## What the application involves:

Application. Be sure to answer every question.

#### **Pastoral Reference.**

Please have the pastor/youth leader of the church you are attending complete and return this form. If your church is without a pastor or the pastor is related to you, then have one of the church officers complete and return the form. You are responsible to fill in the top portion of the form.

#### Academic Reference.

Please give this form to a teacher, guidance counselor or professor to complete and return. You are responsible to fill in the top portion of the form. If you have been out of school (high school/college) for more than a year, you may send another Christian character.

#### Work Reference.

Please give this form to someone who can vouch for your work ethic. You are responsible to fill in the top portion of the form.

#### **Christian Character References.**

Please give this (these) form(s) to someone who can testify to your Christian commitment. You are responsible to fill in the top portion of the form.

## Staff Manual.

Please read and bring to camp with you.

## Interviews.

All potential staff, including returning staff, will be interviewed in person and/or by telephone. Interviews will be scheduled after all the application materials have been received.

## When you will be notified:

When your application and references have been received, they will be reviewed and you will be notified as soon as possible after a decision is made. You may call camp and inquire as to whether or not your application and references have been received.

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	333 CEDINE CAMP RO	AD • SPRING (	ITY, TEN	NESSEE 373	81-6132	
Phone (423)	)365-9565 * Web Page: www.ced	ine.org * EMail: ced	ne@cedine.c	org * Fax: (423)	) 365-6111	
Name		Home Addres	3			
City	STZip	SexAg	e Bir	thday Month	Day	Year
Phone	Cell Phone	EMail				
Married Single	_ Divorced Separated Livi	ing together		Your Pic	ture	
In case of emergency	notify	H	lelps us to	begin praying know you b		nd to get to
Relationship				Kilow you t		
City	STZip					
Phone						
	nber of ?					
Pastor						
Phone						
City	STZip					
Church you normally	attend (if different from the above	re)?				
	ason for applying to Cedine Bible					
Social Security #	List Ages of	Children at home:				
School Year Address		C	ity	ST_	Zip	
What position do you	desire? (Counselor, cook, activity	y instructor, office see	retary, nurse	e, etc.)		

EDUCATION (Circle the year completed by June) High School - 1 2 3 4 ; College/Bible Inst - 1 2 3 4
Post Graduate - 1 2 3 4: School now attending (if any)
What field of study have you pursued since high school?
What courses in Personal Evangelism and Discipleship have you taken?
What experience in Personal Evangelism and Discipleship have you had?
What courses have you taken in camp counseling?
If none, are you willing to take a correspondence course in Camp Counseling?
SPIRITUAL - Briefly write your testimony as to how and when you came into a personal relationship with Jesus
Christ.
Are you sure you are saved now? Why?
Could you lose your salvation? If so, under what circumstances?
How would you explain the way of salvation to a camper? List facts that must be understood along with support- ing Scripture
Do you have a daily Bible reading and prayer time?
What is the origin of man?
What is man's present spiritual condition?
Why?
What is your view of the authority of the Scripture?
How can a person be filled with the Holy Spirit?

What do you believe about speaking in tongues and public healing meetings?	
What is your position concerning women Pastors or Preachers?	
When was the last time you used tobacco?Alcoholic beverages?	
Hallucinatory drugs	
Are you willing to forget "race" and live with others as a true child of God?	
Have you ever been convicted of or pleaded guilty to a crime? If yes, explain.	
If you prefer, you may refuse to answer the next 2 question, or you may discuss your answer in confidence with the can director rather than answering it on this form. Answering yes, or leaving the question unanswered, will not automatical disqualify an applicant for work at the camp.	ıp ly
Were you a victim of abuse or molestation while a minor?	
Do you have any physical weaknesses, limitations or past history that would affect your ministry with us?	
If yes please explain	
List all previous youth work in which you have been involved and the name and address of the church or other organization where the work was performed	
CAMPING INFORMATION What camps have you attended?	
What camps have you worked at?	
What position did you hold?	
In the following list, put 1 before activities you can organize and teach: 2 for those in which you can assist in teaching: those with which you are slightly familiar.	3 for
Archery Softball Canoeing Hiking Horseback riding Riflery Water Sk Volleyball Basketball Crafts Biking Fishing Choir Swimming classification (check one) Advanced Intermediate Beginner Non-Swimmer Please list any certifications you have	ciing

Please list any talents or skills God has given you:

#### FINANCIAL INFORMATION

1. Are you willing and able to serve as a summer missionary with no promised pay?\_\_\_\_\_

2. Because this is a mission program the camp fees are set to cover only food, lodging and other benefits, but no salaries. College age staff serving all summer may receive money from the summer staff fund. This fund is made up of gifts from churches and individuals interested in this ministry.

3. If applying for the entire summer how much financial help will you need?

#### **PROCESSING INFORMATION:**

Character References are Required.

1. Pastor:

Please give/send the enclosed Reference questionnaires to those who will fill them out for you. Please ask them to mail it to Cedine. You must fill in your name and the position you are applying for on each reference questionaire. Please list the names and address of those you are giving these forms to.

Name			Address	
City	ST	ZIP		Phone
2. Christian Character (not a family me	ember):			
Name			_Address	
City	ST	_ZIP		_Phone
3. Employer:				
Name			_ Address	
City	ST	ZIP		Phone
4. Academic:				
Name			_ Address	
City	ST	ZIP		Phone

The information contained in this application is correct to the best of my knowledge. I authorize any references or churches listed in this application to give Camp Cedine any information (including opinions) that they may have regarding my character and fitness for my responsibilities at Camp Cedine. In consideration of the receipt and evaluation of this application by Camp Cedine I hereby release any individual or organization, including record custodians, both collectively and individually, from any and all liability for damages of whatever kind or nature which may at any time result to me, my heirs, or family, on account of compliance or any attempts to comply with this authorization. I waive any right that I may have to inspect any information provided about me by any person or organization identified by in this application.

I have read the Staff Manual and heartily agree with Cedine's doctrinal statement. I understand the position, policies and guidelines and will follow them to the best of my ability.

Signature \_\_\_\_\_ Date \_\_\_\_\_

Are you also interested in **MAPS** (Ministry Apprenticeship and Practical Studies) 15 month internship?

Revised 11/25/09

### PASTORAL RECOMMENDATION FOR SUMMER STAFF

## CEDINE BIBLE CAMP AND CONFERENCE CENTER

333 CEDINE CAMP RD, SPRING CITY, TN 37381

Phone (423) 365-9565 FAX (423) 365-6111

This section to be completed by applicant:			
Applicant's Name		Dates Available	_ Phone
Address	City	StateZip	
Position Applying for 1	2	3	

The above named person is applying for summer ministry staff at Cedine Bible Camp. The personal information requested below supplements their application and personal interview. It is of great importance to us to obtain objective and valid statements from persons who have some personal knowledge of the applicant's ability and characteristics. Any information which you give us will be regarded as strictly confidential. Please send this form directly to Cedine Bible Camp.

## For Staff Returning From The Previous Summer

Please list any changes since the last time you filled out this form.

## **Please Print Clearly**

- 1. How long have you know the applicant?\_\_\_\_\_
- 2. Is the applicant a Christian? \_\_\_\_\_ For approximately how long?\_\_\_\_\_

3. Have you seen the applicant in response to understanding the Scriptures, witnessing, and prayer life?

4. Does the applicant appear to be growing in his/her Christian experience? Please explain

5.	What	spiritual	gifts	are	evident	in	the	ap	plicant	's	life?	)

6. Describe the applicant's pattern of church attendance. He/she attends:

 $\Box$  All services regularly  $\Box$  1 or 2 per week  $\Box$  Less than once a month

7. Is the applicant a member of your church?

8. Please indicate which statement best describes the applicant in relation to each characteristic listed below.

	Most of the time	Some of the time	Not Often	Hardly ever
Able to follow instructions				
Loyal				
Outgoing and friendly				
An able leader of others.				
Consistent in Christian testimony				
Disciplined in personal habits.				
Enthusiastic.				
Able to adjust to different situations				
Able to cope with other's problems				
Easily offended				
Inclined to criticize others				
Moody				
Able to work without close supervision				
Able to work in a team situation				

9. Please grade the applicant on the following chara	acteristics and traits. Use "1" to indicate superior, "2" for above
average. "3" if average and "4" if weak in that area.	Please evaluate the applicant in relationship to his/her own age
group.	

Personal Grooming	Sense of Humor	Willingness
Tact	Initiative	Attitude toward authority
Dependability	Courtesy	Attitude toward hard work
Judgment	Initial Impression	Public speaking ability
Punctuality	Ability to make friends	Honesty and personal integrity

10. There is a possibility that the applicant would serve as a camp counselor. Would you consider the applicant qualified to counsel your child or teenager? [] yes [] no

11. Please list one strength:

12. One weakness of the applicant:

# 13. Please check your choice of recommendation:

- [] I strongly recommend [] I recommend with some reservation
- [] I recommend [] I do not recommend

14. Please give your opinion on this applicant's over all suitability to work in a ministry setting such as Cedine Bible Camp.

Your Name (please print) _		Date
Address		
Position/Organization		Phone
E-Mail	Signature	
Т	Thank you for the early return of this form as it w	ill expedite the candidate's application process.

### ACADEMIC RECOMMENDATION FOR SUMMER STAFF CEDINE BIBLE CAMP AND CONFERENCE CENTER

333 CEDINE CAMP RD, SPRING CITY, TN 37381

Phone (423) 365-9565 FAX (423) 365-6111

This section to be completed by applicant:		
Applicant's Name	Dates Available	Phone
Address	City	StateZip
Position Applying for 1	2	_3

The above named person is applying for summer ministry staff at Cedine Bible Camp. The personal information requested below supplements their application and personal interview. It is of great importance to us to obtain objective and valid statements from persons who have some personal knowledge of the applicant's ability and characteristics. Any information which you give us will be regarded as strictly confidential. Please send this form directly to Cedine Bible Camp.

## For Staff Returning From The Previous Summer

Please list any changes since the last time you filled out this form.

## **Please Print Clearly**

1. The applicant's homework assignments are (check all that apply)

- $\Box$  neat  $\Box$  messy
- $\Box$  done well  $\Box$  often have careless errors
- $\Box$  on time  $\Box$  often late
- 2. The applicant's motivation would best be described as:
  - □ Excellent-highly self motivated
  - □ Good-effectively motivated
  - $\Box$  Average-motivated if there is an external reward
  - $\hfill\square$  Poor-rarely motivated by any means

3. Please indicate which statement best describes the applicant in relation to each characteristic listed below.

Most of the time	Some of the time	Not often	Hardly ever
	the time	the time       Image: Imag	the time     often       I     I

4. Please grade the applicant on the following characteristics and traits. Use "1" to indicate superior, "2" for above average. 3" if average and "4" if weak in that area. Please evaluate the applicant in relationship to his/her own age group.

	Personal Grooming	Sense of Humor	Willingness					
	Tact	Initiative	Attitude toward authority					
	Dependability	_Courtesy _	Attitude toward hard work					
	Judgment	_Initial Impression _	Public speaking ability					
	Punctuality	Ability to make friends	Honesty and personal integrity					
5. Pleas	. Please list one strength:							
6. One	. One weakness of the applicant:							
7. Please check your choice of recommendation:								
	[] I strongly recommend	[] I recommend with so	ome reservation					
	[] I recommend	[] I do not recommend						

8. Please give your opinion on this applicant's over all suitability to work in a ministry setting such as Cedine Bible Camp.

Your Name (please print)	Date
Address	
Position/Organization	Phone
E-MailSignature	
Thank you for the early re-	surn of this form as it will expedite the candidate's application process.

## WORK RECOMMENDATION FOR SUMMER STAFF

CEDINE BIBLE CAMP AND CONFERENCE CENTER

333 CEDINE CAMP RD, SPRING CITY, TN 37381 Phone (423) 365-9565 FAX (423) 365-6111

This section to be completed by applicant:						
Applicant's Name		Dates Available	Phone			
Address	City	StateZip				
Position Applying for 1	2	3				

The above named person is applying for summer ministry staff at Cedine Bible Camp. The personal information requested below supplements their application and personal interview. It is of great importance to us to obtain objective and valid statements from persons who have some personal knowledge of the applicant's ability and characteristics. Any information which you give us will be regarded as strictly confidential. Please send this form directly to Cedine Bible Camp.

# For Staff Returning From The Previous Summer

Please list any changes since the last time you filled out this form.

# **Please Print Clearly**

1. Please rate the applicant on the following:

	Superior	Above Average	Average	Poor	Not Observed
Punctuality					
Gives advance notice for time off					
Rarely misses work due to illness					
Learn new tasks quickly					
Flexibility/Adaptability					
Attitude					
Considerate of co-workers					
Polite and helpful to customers					
Consistency					
Listens and follows directions					
Thoroughness					
Effectiveness in supervising others					

2. Does the applicant respond well to authority?

3. Does the applicant accept criticism well?

4. How well does the applicant work under pressure?

5.	Does	the ap	oplicant	go	beyond	his/her	required	tasks?

6 Does the applicant take the initiative to	get tasks done that he/she sees need to be done or has not been ass	signed?
o. Doos the appheant take the mithan of	Set tublis dene that he she sees need to be dene of has net been as	Jignea.

7. Is the applicant willing to come in, if able, and work on days he/she has off?

8. Please list one strength of the applicant:

9. Please list one weakness of the applicant:

10. Additional Comments

Your Name (please print)		Date		
Address				
Position/Organization		Phone		
E-Mail	Signature			

Thank you for the early return of this form as it will expedite the candidate's application process.

### **CHRISTIAN CHARACTER RECOMMENDATION FOR SUMMER STAFF** CEDINE BIBLE CAMP AND CONFERENCE CENTER 333 CEDINE CAMP RD, SPRING CITY, TN 37381

Phone (423) 365-9565 FAX (423) 365-6111

The above named person is applying for s	summer ministry staff at Cedine	Bible Camp. The personal	information requested below			
This section to be completed by applicant:						
Applicant's Name	Date	es Available	Phone			
Address	City	StateZ	ip			
Position Applying for 1	2	3				

supplements their application and personal interview. It is of great importance to us to obtain objective and valid statements from persons who have some personal knowledge of the applicant's ability and characteristics. Any information which you give us will be regarded as strictly confidential. Please send this form directly to Cedine Bible Camp.

## For Staff Returning From The Previous Summer

Please list any changes since the last time you filled out this form.

## **Please Print Clearly**

- How long have you know the applicant?
   Is the applicant a Christian?
   For approximately how long?

3. Have you seen the applicant in response to understanding the Scriptures, witnessing, and prayer life?

4. Does the applicant appear to be growing in his/her Christian experience? Please Explain

5. What spiritual gifts are evident in the applicant's life?

6. Do you feel that the applicant has a tender heart towards God and a teachable spirit?

7. What do you consider to be special about the applicant?

8. Please indicate which statement best describes the applicant in relation to each characteristic listed below.

	Most of the time	Some of the time	Not often	Hardly ever
Able to follow instructions				
Loyal				
Outgoing and friendly				
An able leader of others.				
Consistent in Christian testimony				
Disciplined in personal habits.				
Enthusiastic.				
Able to adjust to different situations				
Able to cope with other's problems				
Easily offended				
Inclined to criticize others.				
Moody				
Able to work without close supervision.				
Able to work in a team situation				

9. Please grade the applicant on the following characteristics and traits. Use "1" to indicate superior, "2" for above average. "3" if average and "4" if weak in that area. Please evaluate the applicant in relationship to his/her own age group.

Personal Grooming	Sense of Humor	Willingness
Tact	Initiative	Attitude toward authority
Dependability	Courtesy	Attitude toward hard work
Judgment	Initial Impression	Public speaking ability
Punctuality	Ability to make friends	Honesty and personal integrity

8. How do you think this applicant will do as a member of our staff?

9. Please list one strength:

10. one weakness of the applicant:

11. Please check your choice of recommendation:

	[] I strongly recommend	[] I recommend with some reservation
--	-------------------------	--------------------------------------

[] I recommend [] I do not recommend

12. Please give your opinion on this applicant's over all suitability to work in a ministry setting such as Cedine Bible Camp.

Your Name (please print)		Date
Address		
Position/Organization		Phone
E-Mail	Signature	
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Thank you for the early return of this form as it will expedite the candidate's application process.